

**BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date: April 16, 17, 2002

Division: Monroe County

Bulk Item: YES XXX NO

Department: Fixed Asset Surplus

AGENDA ITEM WORDING: Approval to remove surplus equipment from inventory via advertising for bid, transfer and disposal.

ITEM BACKGROUND: See attached schedule

PREVIOUS RELEVANT BOCC ACTION: N/A

STAFF RECOMMENDATION:

TOTAL COST: N/A **BUDGETED:** Yes No

Cost to County: N/A

REVENUE PRODUCING: Yes No **AMOUNT PER MTH** **YEAR**

Prepared By: Divina D. Speer, Deputy Clerk

Checked by: Lisa Albury- Assistant Finance Director

Division Director Approval: SANDRA CARLILE, Finance Director *Scarlile*

DOCUMENTATION: Included YES To Follow Not Required

DISPOSITION: Agenda Item: C19

Board of County Commissioner
April 16, 17, 2003

SCHEDULE OF SURPLUS ITEMS		ITEM BACKGROUND	AMOUNT		BOCC ACTION
County ID #	Description		Original Value	Estimated Present Value	need approval to-
1 0901-169	91 Ford F150 Pickup	beyond economical repair	\$10,962.00	\$1,200.00	advertise for bids
2 0901-184	89 Ford E350 Ambulance	beyond economical repair	\$37,284.00	\$2,750.00	advertise for bids
3 0902-474	93 Chev C20 Cargo Van	beyond economical repair	\$11,433.91	\$1,600.00	advertise for bids
4 0903-516	89 Chev 3500 Flat Dump Truck	beyond economical repair	\$15,868.00	\$2,500.00	advertise for bids
5 0920-428	92 Chev 1500 Pickup	beyond economical repair	\$9,492.00	\$1,500.00	advertise for bids
6 0920-435	90 Chev 3500 CC Flat	beyond economical repair	\$16,496.00	\$2,600.00	advertise for bids
7 0920-438	87 Asplund Chipper	beyond economical repair	\$11,658.00	\$1,500.00	advertise for bids
8 0940-034	Pettybone Double Drum Vib Roller	beyond economical repair	\$22,050.00	\$2,000.00	advertise for bids
9 0946-011	85 Dynapac Roller	beyond economical repair	\$44,598.00	\$7,500.00	advertise for bids
10 3000-092	92 Chev 1500 Pickup	beyond economical repair	\$9,492.00	\$1,500.00	advertise for bids
11 3000-094	92 Chev 1500 Pickup	beyond economical repair	\$9,492.00	\$1,800.00	advertise for bids
12 0901-162	92 Chev Step Van	beyond economical repair	\$19,314.00	\$3,500.00	advertise for bids
13 0903-656	93 Ford F150 Pickup	beyond economical repair	\$9,695.00	\$2,200.00	advertise for bids
14 0940-253	90 Chev 2500 Pickup	beyond economical repair	\$13,489.00	\$750.00	advertise for bids
15 0940-396	95 Ford F150 Pickup	beyond economical repair	\$12,710.00	\$1,200.00	advertise for bids
16 1417-147	94 Jeep Cherokee	beyond economical repair	\$14,727.00	\$1,300.00	advertise for bids
17 2400-031	87 Toyota Pickup	beyond economical repair	\$7,173.00	\$200.00	advertise for bids
18 1417-154	Squadmate Stretcher	old-obsolete-already replaced	\$1,610.00	\$200.00	advertise for bids
19 1417-155	Squadmate Stretcher	old-obsolete-already replaced	\$1,610.00	\$200.00	advertise for bids
20 1417-156	Squadmate Stretcher	old-obsolete-already replaced	\$1,610.00	\$200.00	advertise for bids
21 1417-157	Squadmate Stretcher	old-obsolete-already replaced	\$1,610.00	\$200.00	advertise for bids
22 1417-158	Squadmate Stretcher	old-obsolete-already replaced	\$1,610.00	\$200.00	advertise for bids
23 1419-052	Newport Ventilator	outdated-old-obsolete	\$16,849.00	\$100.00	advertise for bids
24 1419-055	Newport Ventilator	outdated-old-obsolete	\$16,849.00	\$100.00	advertise for bids
25 1413-037	91 Ford Rehab unit ambulance	beyond economical repair	\$69,532.00	\$0.00	transfer to Sheriff Dept
26 0801-077	xerox copier	old-obsolete-already replaced	\$1,495.00	\$0.00	remove & dispose
27 0801-024	xerox typewriter	beyond economical repair	\$1,116.00	\$0.00	remove & dispose
28 2600-865	router	outdated-old-obsolete	\$2,881.15	\$0.00	remove & dispose
29 0800-411	router	outdated-old-obsolete	\$16,216.08	\$0.00	remove & dispose
30 2600-864	router	outdated-old-obsolete	\$13,241.54	\$0.00	remove & dispose
31 1801-128	hub	outdated-old-obsolete	\$1,326.32	\$0.00	remove & dispose
32 0800-430	switch	outdated-old-obsolete	\$2,809.48	\$0.00	remove & dispose
33 2600-866	hub	outdated-old-obsolete	\$2,881.15	\$0.00	remove & dispose
34 0803-096	computer	outdated-old-obsolete	\$1,725.00	\$0.00	remove & dispose
35 0100-357	canon camera	broken-beyond repair	\$1,836.25	\$0.00	remove & dispose
36 0800-213	vcr	broken-beyond repair	\$3,326.00	\$0.00	remove & dispose
37 0800-230	vcr	broken-beyond repair	\$4,701.50	\$0.00	remove & dispose
38 0800-511	vcr	broken-beyond repair	\$1,163.68	\$0.00	remove & dispose
39 1401-253	I D Photo camera	broken-beyond repair	\$1,455.80	\$0.00	remove & dispose
40 1416-108	Portable radio	broken-beyond repair	\$799.50	\$0.00	remove & dispose
41 3300-124	computer	broken-beyond repair	\$2,527.00	\$0.00	remove & dispose
42 1412-003	mobile radio	broken-beyond repair	\$5,241.20	\$0.00	remove & dispose
43 1412-008	mobile radio	broken-beyond repair	\$5,241.20	\$0.00	remove & dispose
44 1412-010	mobile radio	broken-beyond repair	\$5,241.20	\$0.00	remove & dispose
45 1412-013	mobile radio	broken-beyond repair	\$5,241.20	\$0.00	remove & dispose
46 1412-021	medic portable	broken-beyond repair	\$2,428.81	\$0.00	remove & dispose
47 141201-2	physio control	broken-beyond repair	\$2,187.65	\$0.00	remove & dispose
48 14120114	battery support system	broken-beyond repair	\$1,400.00	\$0.00	remove & dispose
49 14120120	thumper	broken-beyond repair	\$3,395.00	\$0.00	remove & dispose
50 14120134	thumper	broken-beyond repair	\$3,640.00	\$0.00	remove & dispose
51 1413-017	generator	broken-beyond repair	\$1,795.00	\$0.00	remove & dispose
52 141302-8	radio	broken-beyond repair	\$913.25	\$0.00	remove & dispose
53 14130210	radio	broken-beyond repair	\$913.25	\$0.00	remove & dispose
54 14130211	radio	broken-beyond repair	\$913.25	\$0.00	remove & dispose
55 14130216	radio	broken-beyond repair	\$913.25	\$0.00	remove & dispose
56 14130219	radio	broken-beyond repair	\$1,273.35	\$0.00	remove & dispose

Board of County Commissioner
April 16, 17, 2003

SCHEDULE OF SURPLUS ITEMS			ITEM BACKGROUND	AMOUNT		BOCC ACTION
County ID #	Description			Original Value	Estimated Present Value	need approval to-
57	14130230	radio	broken-beyond repair	\$2,321.42	\$0.00	remove & dispose
58	14130244	radio	broken-beyond repair	\$2,118.00	\$0.00	remove & dispose
59	14130249	radio	broken-beyond repair	\$2,118.00	\$0.00	remove & dispose
60	141306-2	radio	broken-beyond repair	\$1,175.00	\$0.00	remove & dispose
61	141306-8	radio	broken-beyond repair	\$1,175.00	\$0.00	remove & dispose
62	141306-9	radio	broken-beyond repair	\$1,175.00	\$0.00	remove & dispose
63	14130613	radio	broken-beyond repair	\$1,175.00	\$0.00	remove & dispose
64	14130615	radio	broken-beyond repair	\$1,175.00	\$0.00	remove & dispose
65	14130616	radio	broken-beyond repair	\$1,175.00	\$0.00	remove & dispose
66	141603-2	battery support system	broken-beyond repair	\$1,623.47	\$0.00	remove & dispose
67	1417-035	life pak	broken-beyond repair	\$3,023.14	\$0.00	remove & dispose
68	1417-076	ramps	broken-beyond repair	\$5,031.84	\$0.00	remove & dispose
69	1417-140	stretcher	broken-beyond repair	\$1,275.00	\$0.00	remove & dispose
70	1420-069	defibulator	broken-beyond repair	\$3,030.47	\$0.00	remove & dispose
71	1420-17A	thumper	broken-beyond repair	\$2,997.00	\$0.00	remove & dispose
72	1421-016	defibulator	broken-beyond repair	\$3,355.47	\$0.00	remove & dispose
73	1422-078	radio	broken-beyond repair	\$1,275.00	\$0.00	remove & dispose
74	1422-079	radio	broken-beyond repair	\$1,071.00	\$0.00	remove & dispose
75	1422-104	life pak	broken-beyond repair	\$3,562.36	\$0.00	remove & dispose
76	1423-022	monitor	broken-beyond repair	\$2,845.00	\$0.00	remove & dispose
77	1424-057	cpr resuscitator	broken-beyond repair	\$5,290.95	\$0.00	remove & dispose
78	1425-028	thumper	broken-beyond repair	\$2,997.00	\$0.00	remove & dispose
79	1425-077	resussi anne	broken-beyond repair	\$986.00	\$0.00	remove & dispose
80	1425-114	life pak	broken-beyond repair	\$3,859.23	\$0.00	remove & dispose
81	1425-129	stretcher	broken-beyond repair	\$990.00	\$0.00	remove & dispose
82	1425-138	life pak	broken-beyond repair	\$11,252.07	\$0.00	remove & dispose
83	1425-181	resussi anne	broken-beyond repair	\$7,592.82	\$0.00	remove & dispose
84	1425-45A	thumper	broken-beyond repair	\$3,694.00	\$0.00	remove & dispose
85	142502-3	scanner	broken-beyond repair	\$1,229.47	\$0.00	remove & dispose
86	1426-021	life pak	broken-beyond repair	\$2,255.00	\$0.00	remove & dispose
87	1426-022	life pak	broken-beyond repair	\$3,075.00	\$0.00	remove & dispose
88	1426-066	life pak	broken-beyond repair	\$2,610.00	\$0.00	remove & dispose
89	1426-067	life pak	broken-beyond repair	\$3,555.00	\$0.00	remove & dispose
90	1426-100	cpr unit	broken-beyond repair	\$1,400.00	\$0.00	remove & dispose
91	1426-101	cpr unit	broken-beyond repair	\$3,000.00	\$0.00	remove & dispose
92	1426-102	defibulator	broken-beyond repair	\$3,774.70	\$0.00	remove & dispose
93	1426-103	cot	broken-beyond repair	\$1,100.00	\$0.00	remove & dispose
94	14130618	radio	broken-beyond repair	\$1,175.00	\$0.00	remove & dispose
95	14130619	radio	broken-beyond repair	\$1,175.00	\$0.00	remove & dispose
96	1415-062	radio	broken-beyond repair	\$1,404.30	\$0.00	remove & dispose
97	1416-056	computer	broken-beyond repair	\$2,535.00	\$0.00	remove & dispose
98	1426-214	computer	broken-beyond repair	\$1,890.00	\$0.00	remove & dispose
99	1500-044	base station	broken-beyond repair	\$2,505.50	\$0.00	remove & dispose
100	5105-075	thumper	broken-beyond repair	\$3,127.17	\$0.00	remove & dispose
101	2300-100	computer	old-obsolete-already replaced	\$1,960.26	\$0.00	remove & dispose
102	2300-102	computer	old-obsolete-already replaced	\$1,931.00	\$0.00	remove & dispose

MONROE COUNTY
INVENTORY DELETION REQUEST

TO: Divina Speer, Property Clerk
Finance Department, Stop #8
DATE: March 27, 2003

FROM: Roy Sanchez
Fleet Management Services

County Number	Serial Number	Asset Description	Date Purchased	Original & Est. Present Value
0901/169	1FTDF15Y0MNA76007	91 FORD F150 PICKUP	MAY 1991	10,962.00 / 1,200.00
0901/184	1FDKE30M2KHC28273	89 FORD E350 OLD AMB	DEC 1989	37,284.00 / 2750.00
0902/474	1GCEG25Z0PF350398	93 CHEV C20 CARGO VN	JUNE 1994	11,433.91 / 1,600.00
0903/516	1GBHR34K0KJ120825	89 CHEV 3500 FLAT DP	MARCH 1989	15,868.00 / 2,500.00
0920/428	1GCEC14Z2NE185478	92 CHEV 1500 PICKUP	MAY 1992	9,492.00 / 1,500.00
0920/435	1GBHR33N4LE302219	90 CHEV 3500 CC FLAT	APRIL 1990	16,496.00 / 2,600.00
0920/438	JEY20364	87 ASPLUND CHIPPER	FEB 1995	11,658.00 / 1,500.00
0940/034	200	PETTYBONE DOUBLE DRUM VIB. ROLLER	SEPT 1980	22,050.00 / 2,000.00
0946/011	684B387	1985 DYNAPAC ROLLER	NOV 1985	44,598.00 / 7,500.00
3000/092	1GCEC14Z2NE170608	92 CHEV 1500 PICKUP	APRIL 1992	9,492.00 / 1,500.00
3000/094	1GCEC14Z4NE171209	92 CHEV 1500 PICKUP	APRIL 1992	9,492.00 / 1,800.00
0901/162	1GCHP32K2N3309845	92 CHEV STEPVAN	JUNE 1992	19,314.00 / 3,500.00
0903/656	1FTDF15Y0PNA86153	93 FORD F150 PICKUP	MAY 1993	9,695.00 / 2,200.00
0940/253	1GCFC24KXLE173718	90 CHEV 2500 PICKUP	MAR 1990	13,489.00 / 750.00
0940/396	1FTDF15Y2SNB17685	95 FORD F150 PICKUP	APRIL 1995	12,710.00 / 1,200.00
1417/147	1J4FT2850RL231019	94 JEEP CHEROKEE	JUNE 1994	14,727.00 / 1,300.00
2400/031	JT4RN50R1H0240772	87 TOYOTA PICKUP	DEC 1986	7,173.00 / 200.00

Check appropriate line:

XXX APPROVAL TO REMOVE FROM INVENTORY AND ADVERTISE FOR BIDS
 _____ APPROVAL TO REMOVE FROM INVENTORY AND DISPOSE OF SAME
 _____ APPROVAL TO ACCEPT HIGHEST BIDS ON SURPLUS PROPERTY

REASON FOR REQUEST:

ABOVE ITEMS ARE NO LONGER IN USE, HAVE BEEN REPLACED AND/OR IS BEYOND ECONOMICAL REPAIR.
TOP 11 ITEMS ARE LOCATED AT THE KEY WEST GARAGE, BOTTOM UNITS ARE AT THE MARATHON GARAGE.

PREPARED BY: Ron Cherry

DATE: 03/27/03

DIVISION DIRECTOR APPROVAL: _____

PRINT NAME: Dent Pierce

3/28/03

**MONROE COUNTY
INVENTORY DELETION REQUEST**

TO: Divina D. Speer – Stop #8
Property Clerk, Finance Dept.

DATE: _____

FROM: Pete Lubert
Emergency Medical Services

RECEIVED MAR 17 2003

M/C ID Number	Serial Number	Asset Description	Date Purchased	Original & Est. Present Value
1417-154	L293730	Squadmate Stretcher	11/02/94	\$1,610.00/\$200.00
1417-155	L296976	Squadmate Stretcher	11/02/94	\$1,610.00/\$200.00
1417-156	L296991	Squadmate Stretcher	11/02/94	\$1,610.00/\$200.00
1417-157	L293745	Squadmate Stretcher	11/02/94	\$1,610.00/\$200.00
1417-158	L296991	Squadmate Stretcher	11/02/94	\$1,610.00/\$200.00

CHECK APPROPRIATE LINE BELOW:

XXXXX APPROVAL TO REMOVE FROM INVENTORY AND ADVERTISE FOR BIDS.

APPROVAL TO REMOVE FROM INVENTORY AND DISPOSE OF IT.

APPROVAL TO REMOVE FROM INVENTORY AND TRADE.

REASON FOR REQUEST:

Old – obsolete – already replaced

APPROVED BY: Pete Lubert
PRINT NAME PETE LUBERT

DATE: 3/12/03

DIVISION DIRECTOR APPROVAL:
PRINT NAME Clark Martin

MONROE COUNTY INVENTORY DELETION REQUEST

RECEIVED MAR 14 2003

TO: Divina D. Speer – Stop #8
Property Clerk, Finance Dept.
 DATE: February 28, 2003

FROM: Upper Keys Health Care
Taxing District

M.C. I.D. Number	Serial Number	Asset Description	Date Purchased	Original & Est. Present Value
1419-52	930115843	Ventilator, Newport	06/09/93	16,849/100. -
1419-55	930115470	Ventilator, Newport	06/09/93	16,849/100. -

CHECK APPROPRIATE LINE BELOW:

 xxx APPROVAL TO REMOVE FROM INVENTORY AND ADVERTISE FOR BIDS.
 APPROVAL TO REMOVE FROM INVENTORY AND DISPOSE OF IT.
 APPROVAL TO ACCEPT HIGHEST BIDS ON SURPLUS PROPERTY.

REASON FOR REQUEST:

These items are located at Mariners Hospital. They have become
technologically outdated.

PREPARED BY: Pamela Johnson DATE: 02/28/03
 PRINT NAME Pamela Johnson

DIVISION DIRECTOR APPROVAL: Clark O. Martin, Jr.
 PRINT NAME CLARK O. MARTIN, JR., FIRE CHIEF

MONROE COUNTY INVENTORY DELETION REQUEST

TO: Divina D. Speer – Stop #8
Property Clerk, Finance Dept.

FROM: _____

DATE: _____

RECEIVED Mar 27 2003

MTC ID Number	Serial Number	Asset Description	Date Purchased	Original & Est. Present Value
1413-037	2FDLF47M4MC48400	91 Ford Rehab Unit/Amb #60	7/29/92	\$69,532.00/\$0

CHECK APPROPRIATE LINE BELOW:

- ____ APPROVAL TO REMOVE FROM INVENTORY AND ADVERTISE FOR BIDS.
 ____ APPROVAL TO REMOVE FROM INVENTORY AND DISPOSE OF IT.
 XXXX APPROVAL TO REMOVE FROM INVENTORY AND TRANSFER TO THE SHERIFF DEPT.

REASON FOR REQUEST:

Beyond economical repair

APPROVED BY: 
 PRINT NAME KEITH CORTNER

DATE: 3/27/03

DIVISION DIRECTOR APPROVAL: 
 PRINT NAME CLARK MARTIN

MONROE COUNTY INVENTORY DELETION REQUEST

TO: Divina D. Speer – Stop #8
Property Clerk, Finance Dept.

DATE: _____

FROM: Christine Diaz

RECEIVED MAR 12 2003

M.C. I.D. Number	Serial Number	Asset Description	Date Purchased	Original & Est. Present Value
0801-077	5L3-054937	Xerox Copier	9/22/93	\$1,495.00/\$0

CHECK APPROPRIATE LINE BELOW:

☐ APPROVAL TO REMOVE FROM INVENTORY AND ADVERTISE FOR BIDS.
☐ APPROVAL TO REMOVE FROM INVENTORY AND DISPOSE OF IT.
☐ APPROVAL TO REMOVE FROM INVENTORY AND TRADE.

REASON FOR REQUEST:

Old – obsolete – already replaced

DIVISION DIRECTOR APPROVAL: _____

PRINT NAME

Sheila A. Barker

SHEILA BARKER

**MONROE COUNTY
INVENTORY DELETION REQUEST**

TO: Divina D. Speer – Stop #8
Property Clerk, Finance Dept.

FROM: _____

DATE: _____

RECEIVED MAR 11 2003

M.C. I.D. Number	Serial Number	Asset Description	Date Purchased	Original & Est. Present Value
0801-024	01C-069964	Xerox Typewriter	6/15/84	\$1,116.00/\$0

CHECK APPROPRIATE LINE BELOW:

XXXX APPROVAL TO REMOVE FROM INVENTORY AND ADVERTISE FOR BIDS.

APPROVAL TO REMOVE FROM INVENTORY AND DISPOSE OF IT.

APPROVAL TO REMOVE FROM INVENTORY AND TRADE.

REASON FOR REQUEST:

Broken – beyond economical repair

PREPARED BY: _____
PRINT NAME

DATE: _____

DIVISION DIRECTOR APPROVAL: _____

PRINT NAME

Charles Ingraham
Charles Ingraham

MONROE COUNTY
"COMPUTER RELATED EQUIPMENT"
INVENTORY DELETION REQUEST

RECEIVED MAR 11 2003

TO: Divina SpeerFROM: Todd Erickson

PROPERTY CLERK, FINANCE DEPT.

Director Technical ServicesDATE: 2/13/2003

M.C. I.D. NUMBER	SERIAL NUMBER	ASSET DESCRIPTION	DATE PURCHASED	ORIGINAL & EST. PRESENT VALUE
1001-484 R		IBM PRINTER	PRE-1995	\$600/\$0.00
1801-107 R		DELL PC	PRE-1995	\$ 2000./ \$0.00
2600-865 ✓	4SDA014317	3 CDM ROUTER	PRE-1995	\$ 1000./ \$ 0.00 2881.15
0940-370 R		DELL 466	PRE-1995	\$ 2000. / \$0.00
0800-411 ✓	4GPA00233	3 COM-NET BUILDER II - ROUTER 8 SLOT	PRE-1995	\$ 1000. / \$ 0.00 16216.08
2600-864 ✓	4GAA010546	3 COM-NETBUILDER II- ROUTER 4 SLOT	PRE-1995	\$ 1000. / \$ 0.00 13241.54
0800-211 R		AMERITECK -CDRW-SCSI	PRE-1995	\$ 500. / \$ 0.00
3300-92 R		HP LASER JET III PRINTER	PRE-1995	\$ 600. / \$ 0.00

CHECK APPROPRIATE LINE BELOW:

- ☒ APPROVAL TO REMOVE FROM INVENTORY AND ADVERTISE FOR BIDS.
☐ APPROVAL TO REMOVE FROM INVENTORY AND DISPOSE OF IT.
☐ APPROVAL TO ACCEPT HIGHEST BIDS ON SURPLUS PROPERTY.

REASON FOR REQUEST:

equipment is out dated / old

PREPARED BY: _____ DATE: _____

DIVISION DIRECTOR APPROVAL: _____

PRINT NAME: SHEILA A BARKER

TECHNICAL SERVICES APPROVAL: _____

PRINT NAME: Todd Erickson

MONROE COUNTY

“COMPUTER RELATED EQUIPMENT” INVENTORY DELETION REQUEST

RECEIVED MAR 11 2003

TO: Divina SpeerFROM: Todd EricksonPROPERTY CLERK, FINANCE DEPT.Director Technical ServicesDATE: 03/05/03

M.C. I.D. NUMBER	SERIAL NUMBER	ASSET DESCRIPTION	DATE PURCHASED	ORIGINAL & EST. PRESENT VALUE
1801-128	7G VW 237376	3 COM HUB	PRE-1995	\$1000.00 \$1326.32
0800-430	4SDV002 IH9	3 COM SWITCH	PRE-1995	\$800.00 \$2809.48
2600-866	4SDA 014276	3 COM HUB	PRE-1995	\$1000.00 \$2881.15

CHECK APPROPRIATE LINE BELOW:

☐ APPROVAL TO REMOVE FROM INVENTORY AND ADVERTISE FOR BIDS.
☒ APPROVAL TO REMOVE FROM INVENTORY AND DISPOSE OF IT.
☐ APPROVAL TO ACCEPT HIGHEST BIDS ON SURPLUS PROPERTY.

REASON FOR REQUEST:

Equipment is out dated / old

PREPARED BY: Maria GuerraDATE: 3-5-03

DIVISION DIRECTOR APPROVAL:

PRINT NAME:

Sheila A. Barker
Sheila Barker

TECHNICAL SERVICES APPROVAL:

PRINT NAME:

Todd Erickson
Todd Erickson

MONROE COUNTY

"COMPUTER RELATED EQUIPMENT"

INVENTORY DELETION REQUEST

TO: Divinia Speer

FROM: Sharon Lake-Nanay

PROPERTY CLERK, FINANCE DEPT.

Monroe County BOCC Purchasing

DATE: March 4, 2003

RECEIVED MAR 07 2003

M.C. I.D. NUMBER	SERIAL NUMBER	ASSET DESCRIPTION	DATE PURCHASED	ORIGINAL & EST. PRESENT VALUE
0803-096	US5Q0	DELL COMPUTER HARD DRIVE W/MONITOR	Pre-1995	orig \$2000.00 present 1725.00

CHECK APPROPRIATE LINE BELOW:

- ☒ APPROVAL TO REMOVE FROM INVENTORY AND ADVERTISE FOR BIDS.
☐ APPROVAL TO REMOVE FROM INVENTORY AND DISPOSE OF IT.
☐ APPROVAL TO ACCEPT HIGHEST BIDS ON SURPLUS PROPERTY.

REASON FOR REQUEST:

Replaced with a new computer

PREPARED BY: Sharon Lake-Nanay

DATE: March 4, 2003

DIVISION DIRECTOR APPROVAL:

PRINT NAME: SHEILA BARKER

TECHNICAL SERVICES APPROVAL:

PRINT NAME: Todd Erickson

**MONROE COUNTY
INVENTORY DELETION REQUEST**

TO: Divina D. Speer – Stop #8
Property Clerk, Finance Dept.

FROM: _____

DATE: _____

M.C. I.D. Number	Serial Number	Asset Description	Date Purchased	Original & Est. Present Value
0100-357	70370223	Canon Camera	8/14/97	\$1,836.25/\$0
0800-213	6056	VCR	8/25/93	\$3,326.00/\$0
0800-230	12812146	VCR	5/18/94	\$4,701.50/\$0
0800-511	F8TC00073	VCR	7/28/99	\$1,163.68/\$0

CHECK APPROPRIATE LINE BELOW:

XXXXX APPROVAL TO REMOVE FROM INVENTORY AND ADVERTISE FOR BIDS.
APPROVAL TO REMOVE FROM INVENTORY AND DISPOSE OF IT.
APPROVAL TO ACCEPT HIGHEST BIDS ON SURPLUS PROPERTY.

REASON FOR REQUEST:

Mostly broken – beyond economical repair

APPROVED BY: 
PRINT NAME TODD ERICKSON

DATE: 2/16/03

DIVISION DIRECTOR APPROVAL: 
PRINT NAME SHEILA BARKER

01/31/03

MONROE COUNTY
BROKEN NEED TO DELETE

RECEIVED LAB PAGE 1
6 2003

SELECTION CRITERIA: assets.assetid in ('0100-357','0800-213','0800-230','0800-511')
SORT SEQUENCE: assetid

ASSET ID	DESCRIPTIVE INFORMATION	ACQUISITION INFORMATION	DEPRECIATION INFORMATION
0100-357	CAMERA,CANON-CEILING/COMM ROOM	FUNDING 001	CAPITAL ASSET Y
-000	MFR CANON	CLS M	
	MODEL VC-CLMKII VIDEO CAMERA	VENDOR 027060	
	S/N 70370223	CAT 505 PO 291365	UNITS
	FUNCTION 5100	LOC LK-W12 CHECK 00000000	UN CST 1836.25
	INVENTORY DATE 07/01/02	ACTIVITY 5130	MULTIFUNC
	CONDITION GOOD STATUS ACTIVE	FUND TYPE G ACQUIRE 08/14/97	COST 1836.25
	NEXT SCHEDULED MAINTENANCE 07/12/99	DPT 06002 INS CO	REM BOOK BASIS
	CUSTODIAN 37	GRT INS VAL .00	DEP BASIS 1836.25
	REMARKS	LOCATION	LAST POSTING DATE 09/30/02
	TFER FROM/TO FM 00101 TO 06002	LICENSE #	SALE AMOUNT .00
			RETIRED DATE
0800-213	CONTROLLER, VCR -CH 16 HARVEY	FUNDING 001	CAPITAL ASSET Y
-000	MFR	CLS M	
	MODEL	VENDOR 056316	
	S/N 6056	CAT 505 PO 155840	UNITS
	FUNCTION 5100	LOC LK-W12 CHECK 00199327	UN CST 3326.00
	INVENTORY DATE 07/01/02	ACTIVITY 5130	MULTIFUNC
	CONDITION GOOD STATUS ACTIVE	FUND TYPE G ACQUIRE 08/25/93	COST 3326.00
	NEXT SCHEDULED MAINTENANCE	DPT 06002 INS CO	REM BOOK BASIS
	CUSTODIAN 37	GRT INS VAL .00	DEP BASIS 3326.00
	REMARKS 4-VCR CONTROLLER	LOCATION	LAST POSTING DATE 09/30/01
	TFER FROM/TO	LICENSE #	SALE AMOUNT .00
			RETIRED DATE
0800-230	VCR, JVC BRS-622 PLAYER -CH 16	FUNDING 001	CAPITAL ASSET Y
-000	MFR JVC	CLS M	
	MODEL BRS-622	VENDOR	
	S/N 12812146	CAT 505 PO 162619	UNITS
	FUNCTION 5100	LOC LK-W12 CHECK 00216091	UN CST 4701.50
	INVENTORY DATE 07/01/02	ACTIVITY 5130	MULTIFUNC
	CONDITION GOOD STATUS ACTIVE	FUND TYPE G ACQUIRE 05/18/94	COST 4701.50
	NEXT SCHEDULED MAINTENANCE	DPT 06002 INS CO	REM BOOK BASIS
	CUSTODIAN 37	GRT INS VAL .00	DEP BASIS 4701.50
	REMARKS JVC BRS-622 SVHS PLAYER	LOCATION	LAST POSTING DATE 09/30/01
	TFER FROM/TO	LICENSE #	SALE AMOUNT .00
			RETIRED DATE
0800-511	VCR	FUNDING 001	CAPITAL ASSET Y
-000	MFR PANASONIC	CLS M	
	MODEL	VENDOR MARKERTEK	
	S/N F8TC00073	CAT 505 PO 207363	UNITS 1
	FUNCTION 5100	LOC LK-W12 CHECK 15921	UN CST 1163.68
	INVENTORY DATE 07/01/02	ACTIVITY 5130	MULTIFUNC
	CONDITION GOOD STATUS	FUND TYPE G ACQUIRE 07/28/99	COST 1163.68
	NEXT SCHEDULED MAINTENANCE	DPT 06002 INS CO	REM BOOK BASIS 426.68
	CUSTODIAN 37	GRT INS VAL .00	DEP BASIS 1163.68
	REMARKS	LOCATION	LAST POSTING DATE 09/30/02
	TFER FROM/TO	LICENSE #	SALE AMOUNT .00
			RETIRED DATE
REPORT TOTAL	4 RECORDS SELECTED		
	COST	11,027.43	
	INSURANCE VALUE	.00	
	SALVAGE VALUE	.00	
	ACCUMULATED DEPRECIATION	10,600.75	
	SALE AMOUNT	.00	

RUN DATE 01/31/03 TIME 16:15:28

PENTAMATION GOVERNMENT SYSTEMS - FIXED ASSETS -- VERSION 5.2

MONROE COUNTY

"COMPUTER RELATED EQUIPMENT"

INVENTORY DELETION REQUEST

TO: Divina Speer #8

FROM: Cristine Diaz
Admin. Services

PROPERTY CLERK, FINANCE DEPT.

DATE: 3/26/03

M.C. I.D. NUMBER	SERIAL NUMBER	ASSET DESCRIPTION	DATE PURCHASED	ORIGINAL & EST. PRESENT VALUE
1401-253 A	N/A	I.D. CAMERA	08/14/02 15 yrs. ago	1455.80/-

CHECK APPROPRIATE LINE BELOW:

- ☐ APPROVAL TO REMOVE FROM INVENTORY AND ADVERTISE FOR BIDS.
☐ APPROVAL TO REMOVE FROM INVENTORY AND DISPOSE OF IT.
☐ APPROVAL TO ACCEPT HIGHEST BIDS ON SURPLUS PROPERTY.

REASON FOR REQUEST:

I.D. Camera is broken - discontinued item

PREPARED BY: Cristine Diaz DATE: 3/26/03

DIVISION DIRECTOR APPROVAL: Sheila A. Barker
PRINT NAME: SHEILA A. BARKER

TECHNICAL SERVICES APPROVAL: NA
PRINT NAME: _____

T 2003

FROM: Peter Lubert

Fire Rescue Support Services Manager

Services Manager

[illegible]

CHECK APPROPRIATE LINE BELOW:

_____	APPROVAL TO REMOVE FROM INVENTORY AND ADVERTISE FOR BIDS.
<u> X </u>	APPROVAL TO REMOVE FROM INVENTORY AND DISPOSE OF IT.
_____	APPROVAL TO ACCEPT HIGHEST BIDS ON SURPLUS PROPERTY.

REASON FOR REQUEST:

Radio water damaged by water and is not repairable. See attached Memo from Communications

PREPARED BY: Peter Lubert

DATE: 3/24/03

DIVISION DIRECTOR APPROVAL:

PRINT NAME: Clark O. Martin Jr. Fire Chief Monroe County

Department of Emergency Communications
10600 Aviation Blvd.
Marathon Key, FL 33050

PH: (305) 743-7570, CTY EXT: 6035
FX: (305) 289-6078

DATE: March 24, 2003

TO: Fire Rescue, EMS Department

FROM: George R. Kerley, Communications Supervisor

SUBJ: Water Damaged Radio

The Motorola HT1000 UHF Radio, County ID # 1416-108, Serial # 402TYE2798 has been found to have extensive water damage and is not repairable.

Should you need to replace this radio, or have any questions please contact us.

cc: Chief Martian

MONROE COUNTY

"COMPUTER RELATED EQUIPMENT"

INVENTORY DELETION REQUEST

RECEIVED MAR 18 2003

TO: DIVINA SPEER

FROM: MEGGAN MEGGS

PROPERTY CLERK, FINANCE DEPT.

GROUP INSURANCE

DATE: 03/11/03

M.C. I.D. NUMBER	SERIAL NUMBER	ASSET DESCRIPTION	DATE PURCHASED	ORIGINAL & EST. PRESENT VALUE
3300-124	8262517	DELL COMPUTER MONITOR	06/24/96	\$2527.00/\$0

CHECK APPROPRIATE LINE BELOW:

- ☒ APPROVAL TO REMOVE FROM INVENTORY AND ADVERTISE FOR BIDS.
☐ APPROVAL TO REMOVE FROM INVENTORY AND DISPOSE OF IT.
☐ APPROVAL TO ACCEPT HIGHEST BIDS ON SURPLUS PROPERTY.

REASON FOR REQUEST:

EQUIPMENT IS UNUSABLE DUE TO LIGHTENING STRIKE

PREPARED BY: Meggan A. Meggs DATE: 03/11/03

DIVISION DIRECTOR APPROVAL: Sheila A. Barker
 PRINT NAME: SHEILA A. BARKER

TECHNICAL SERVICES APPROVAL: Todd Erickson
 PRINT NAME: TODD ERICKSON

MONROE COUNTY INVENTORY DELETION REQUEST

TO: Divina D. Speer – Stop #8
Property Clerk, Finance Dept.

DATE: _____

FROM: Pete Lubert
Emergency Medical Services

RECEIVED MAR 1 2003
 RECEIVED MAR 2 1 2003

M.C. I.D. Number	Serial Number	Asset Description	Date Purchased	Original & Est. Present Value
Please see attached				

CHECK APPROPRIATE LINE BELOW:

 XXXXX APPROVAL TO REMOVE FROM INVENTORY AND ADVERTISE FOR BIDS.
 _____ APPROVAL TO REMOVE FROM INVENTORY AND DISPOSE OF IT.
 _____ APPROVAL TO REMOVE FROM INVENTORY AND TRADE.

REASON FOR REQUEST:

Old – obsolete – already replaced – items mostly broken & beyond economical repair

APPROVED BY: Pete Lubert DATE: 3/12/03
 PRINT NAME PETE LUBERT

DIVISION DIRECTOR APPROVAL: Clark Martin
 PRINT NAME CLARK MARTIN

TECHNICAL SERVICES APPROVAL: Todd Erickson 3/21/03
 PRINT NAME: TODD ERICKSON

03/10/03

MONROE COUNTY

PAGE 1

EMS EQUIPMENT TO BE DELETED MOSTLY BROKEN/JUNK

SELECTION CRITERIA: assets.insurer matches '*OUT*' and assets.user_1 matches '*77*'

SORT SEQUENCE: assetid

ASSET ID		DESCRIPTIVE INFORMATION		ACQUISITION INFORMATION		DEPRECIATION INFORMATION	
1412-003	MOBILE RADIO ON #9			FUNDING 001	CAPITAL ASSET Y	EST LIFE	DEP LIFE 5
-000	MFR MOTOROLA	CLS M		VENDOR 042054		DEP N POST DP Y	DEP METH SL
	MODEL	CAT 505	PO 101776	UNITS		ORG/ACCT 89501	530590
	S/N 246HNU0352	LOC UK-T03	CHECK 00099887	UN CST 5241.20		SALVAGE VALUE	.00
	FUNCTION 5200	ACTIVITY 5260		MULTIFUNC		ACCUMULATED DEP	5241.20
	INVENTORY DATE 07/26/02	FUND TYPE G ACQUIRE 10/01/88		COST 5241.20		REM BOOK BASIS	.00
	CONDITION FAIR STATUS ACTIVE	DPT 13001	INS CO OUT			DEP BASIS	5241.20
	NEXT SCHEDULED MAINTENANCE 09/02/99	GRT 088010	INS VAL .00			LAST POSTING DATE	09/30/01
	CUSTODIAN 77	LOCATION		TAV #9 1416-120		SALE AMOUNT	.00
	REMARKS	LICENSE #		BROKEN		RETIRED DATE	
	TFER FROM/TO FM 10501 TO 13001						
1412-008	RADIO AMB 1417-151			FUNDING 001	CAPITAL ASSET Y	EST LIFE	DEP LIFE 5
-000	MFR MOTOROLA	CLS M		VENDOR 042054		DEP N POST DP Y	DEP METH SL
	MODEL	CAT 505	PO 101776	UNITS		ORG/ACCT 89501	530590
	S/N 246HNU0357	LOC LK-BC1	CHECK 00099887	UN CST 5241.20		SALVAGE VALUE	.00
	FUNCTION 5200	ACTIVITY 5260		MULTIFUNC		ACCUMULATED DEP	5241.20
	INVENTORY DATE 07/25/02	FUND TYPE G ACQUIRE 10/01/88		COST 5241.20		REM BOOK BASIS	.00
	CONDITION FAIR STATUS ACTIVE	DPT 13001	INS CO OUT			DEP BASIS	5241.20
	NEXT SCHEDULED MAINTENANCE 09/02/99	GRT 088010	INS VAL .00			LAST POSTING DATE	09/30/01
	CUSTODIAN 77	LOCATION		TAV		SALE AMOUNT	.00
	REMARKS	LICENSE #		BROKEN		RETIRED DATE	
	TFER FROM/TO FM 10501 TO 13001						
1412-010	MOBILE RADIO			FUNDING 001	CAPITAL ASSET Y	EST LIFE	DEP LIFE 5
-000	MFR MOTOROLA	CLS M		VENDOR 042054		DEP N POST DP Y	DEP METH SL
	MODEL	CAT 505	PO 101776	UNITS		ORG/ACCT 89501	530590
	S/N 246HNU0359	LOC MK-M18	CHECK 00099887	UN CST 5241.20		SALVAGE VALUE	.00
	FUNCTION 5200	ACTIVITY 5260		MULTIFUNC		ACCUMULATED DEP	5241.20
	INVENTORY DATE 07/26/02	FUND TYPE G ACQUIRE 10/01/88		COST 5241.20		REM BOOK BASIS	.00
	CONDITION FAIR STATUS ACTIVE	DPT 13001	INS CO OUT			DEP BASIS	5241.20
	NEXT SCHEDULED MAINTENANCE 09/02/99	GRT 088010	INS VAL .00			LAST POSTING DATE	09/30/01
	CUSTODIAN 77	LOCATION		BIG PINE IN 1416-208		SALE AMOUNT	.00
	REMARKS	LICENSE #		BROKEN		RETIRED DATE	
	TFER FROM/TO FM 10501 TO 13001						
1412-013	MOBILE RADIO:PORTABLE SN#476AN			FUNDING 001	CAPITAL ASSET Y	EST LIFE 5	DEP LIFE 5
-000	MFR MOTOROLA	CLS M		VENDOR 042054		DEP N POST DP Y	DEP METH SL
	MODEL	CAT 505	PO 101776	UNITS		ORG/ACCT 89501	530590
	S/N 246HNU0362(MOBILE	LOC UK-I04	CHECK 00099887	UN CST 5241.20		SALVAGE VALUE	.00
	FUNCTION 5200	ACTIVITY 5250		MULTIFUNC		ACCUMULATED DEP	5241.20
	INVENTORY DATE 07/26/02	FUND TYPE G ACQUIRE 10/01/88		COST 5241.20		REM BOOK BASIS	.00
	CONDITION FAIR STATUS ACTIVE	DPT 10501	INS CO OUT			DEP BASIS	5241.20
	NEXT SCHEDULED MAINTENANCE	GRT 088010	INS VAL .00			LAST POSTING DATE	09/30/01
	CUSTODIAN 77	LOCATION		BCVFD MED#106 1416-054		SALE AMOUNT	.00
	REMARKS	LICENSE #		BROKEN		RETIRED DATE	
	TFER FROM/TO 141200 / 10501						

RUN DATE 03/10/03 TIME 16:50:50

PENTAMATION GOVERNMENT SYSTEMS - FIXED ASSETS -- VERSION 5.2